



Container Loading Check List Notes

Container number: Enter full 4 alpha and 7 numeric characters

Intended Vessel & Voyage: Enter Vessel & Voyage number as per shipping documents. If you are unsure please check your Cooltainer booking confirmation or ring your local Cooltainer branch

Date of Loading: Enter date of loading container & time the doors are closed.

Container Set Point: check that the digital display has the correct carriage temperature set point.

Container Door Seals: Check that the door seals are in good condition & that there are no cuts of damage seal particularly on the inner seal.

Container Free of Protrusions: check interior of the container that there are no protrusions that may cause damage to the cartons and or products. If there are concerns over the damage please ensure you contact the local Cooltainer branch and take photos of the damage before you proceed with loading.

Container Clean & Odourless: check container interior is clean & free of any debris, rubbish or objectionable matter, also that container is free of odour.

Number of cartons / pallets loaded: enter the actual confirmed tally count of packages loaded.

Load Checked: ensure that the top layer of cartons is not loaded above the load line, ensure that cartons are stacked to ensure airflow to provide adequate refrigeration to entire load, ensure there is adequate space between the last row loaded & the doors when closed. (Close left hand door & check; if airflow is restricted this will cause icing).

Doors Checked: when loading complete close doors & ENSURE that all lock rod cams are locked into keepers.

Container Seal: record container seal number & attach seal to right hand inner door handle retainer.

Container Loading Check List

Container Number	
Intended Vessel & Voyage	
Date of Loading	
Container Set Point	
Container Door Seals	
Container Interior Free of Protrusions	
Container Interior Clean & Odourless	
Container Exterior Free of Protrusions	
Number of Cartons loaded	
Load not above load line & air space between doors & last row	
Doors closed & all keepers locked into cams	
Container seal attached & seal number noted	

Name of person completing checklist _____

Signature: _____